Group 4

JobFinder User’s Manual

1. **Login Button:**

User clicks here to be brought to the Login form view

1. **Login Form:**

Accessed by clicking “Log in” (visible when logged out) from any page on the web app.

1. **Register Button:**

User clicks here to be brought to the Register form veiw

1. **Register Form:**

Accessed by clicking “Register” (visible when logged out) from any page on the web app.

1. **Main View:**

The Main View can be accessed by clicking “Job Finder” or “Main” at the top of the web page (visible to all users). The following functions are available from the Main View:

* 1. **Search Bar:**

Type a job title or major name into the search bar to find it in our list of jobs and major programs.

Only available to logged-in users: Select a Job or Major item from the list to view a description of it, and you will be presented with the “Run Match” button.

* + 1. **Run Match Button:**

Clicking this button will match the selected job or major with a best-fit counterpart. If you have selected a job, the engine will present a list of best-fit majors, and vice-versa.

* 1. **List of Majors and Jobs:**

A full list of graduate degree programs offered at DePaul is listed here along with potential jobs users might be interested in pursuing. Click on a job or major to read a short description about it.

1. **Profile View:**

The Profile View is only available when a user is logged in. Accessible by clicking “Profile” or on your username at the upper-right corner of the screen. Profile View lists details about a user’s profile and shows a complete list of skills as they relate to that user. Users can edit their information or update their skills, background, and qualifications from the Profile View page.

* 1. **Update Profile:**

Click this button once you have finished making changes to your user profile or skills list.

* 1. **Update Skills:**

Click this button to view a list of available skills and change your level of proficiency for skills. Click ‘Update Profile’ to commit your changes.

* 1. **Set Faculty:**

This button is only visible to site admin users. Allows admins to designate non-faculty user accounts as specially-permissioned faculty user accounts and revert faculty accounts to non-faculty user accounts.

* 1. **View Students:**

This button is only visible to faculty users. It presents a list of student users.

* 1. **View Users:**

This button is only visible to admin users. It presents a list of student and faculty users.

* 1. **Delete Account:**

This button is visible to all users. Click this button to delete your user account and remove your data from the site database.

1. **Results View:**

The Results Button and Results View is only available to logged-in users. Click the “Results” button to view results from your last “Run Match” job or major search.